

South Plainfield Library Board of Trustees Meeting Minutes July 11, 2023

Topic	Discussion	Outcome/To Do
Call to Order	The meeting was called to order by President Cheryl Nagel-Smiley at 6:15 pm. President Nagel-Smiley announced that the meeting was held in accordance with the Open Public Meeting Act and as such, proper notice of the meeting was published in the official newspapers, The Observer, The Courier-News and The Home News Tribune. Cheryl explained the reasons the meeting started 15 minutes early.	
Roll Call	Trustees Present: Cheryl Nagel-Smiley, President; Gary Jones, Vice President; Ray Rusnak, Mayor's Rep; Stephanie Wolak; Robert A. Bengivenga. Excused Absent: Andrew Batshaw, Melissa Katsingris, Treasurer; Bill Seesselberg, School Rep; Frank Lemos	
Approval of Minutes	Cheryl called for a motion. Bob motioned to accept the minutes from the previous meeting. Stephanie seconded the motion.	Motion carried unanimously with Gary abstaining from the vote.
Payment of Vouchers	Cheryl reviewed the vouchers (checks #15182 - #15225 totaling \$68,279.11) and called for a motion. Gary motioned to accept the voucher payments. Bob seconded the motion. There was no discussion.	Motion carried unanimously.
Expense Report Review	Cheryl reviewed the expense report and called for a motion. Ray motioned to accept the report. Gary seconded the motion. There was no discussion.	Motion carried unanimously.
Cash Receipts Report Review	Cheryl reviewed the cash receipts report and called for a motion. Gary motioned to accept the report. Bob seconded the motion. There was no discussion.	Motion carried unanimously.
Statistical Report Review	Cheryl called for a motion. Gary motioned to accept the report. Stephanie seconded the motion. There was no discussion.	Motion carried unanimously.
Director's Report	Cheryl reviewed Linda's report. Cheryl called for a motion. Bob motioned to accept the report. Stephanie seconded the motion.	Motion carried unanimously.
Finance and Budget/ Treasurer's Report	Cheryl presented the bank statement and the Quarterly Capital Expenses Report. There were no questions.	The statement was accepted.
Buildings and Grounds Report	Bob reported that there are no updates at this time.	
Policy Report	Gary reported that there are no updates at this time.	
Personnel Committee Report	Cheryl reported that there are no updates at this time.	
Technology Committee Report	Cheryl reported that there are no updates from Andy at this time.	

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Capital Projects Committee	Ray reported: 1. Willow Park Shade pieces have come in. 2. Awaiting price quotes for dryers.	Shade installation needs to be scheduled
Community Relations Committee	September 9th is the date for the Dedication for Sunnie Randolph.	The Committee will meet so an update can be given at the August meeting.
Mayor's Alternate Report	Ray reported that there are no updates at this time.	
Friends of the Library Report	Cheryl reported: <ul style="list-style-type: none"> • The Newark Museum of Art Passes will be purchased. • Friends raised \$160 at the Tea Lady event. • Friends will reimburse the Library for money spent on National Night Out (not to exceed \$1,500). • Cheryl is reviewing the Friends By-Laws and Constitution for possible changes to be voted on in the fall. • Thanks for the support of the Juneteenth Event. • The Friends plan to send Frank Lemos dinner or a fruit basket once he returns home. 	
Schools Report	Cheryl reported that there are no updates at this time.	
Board President's Report	<ol style="list-style-type: none"> 1) Strategic plan survey sent for approval. 2) Juneteenth Event featuring Soul Steps and an African drummer was a success. Cheryl presented some history about Stepping. 3) Cheryl's Spanish lessons are going well. 	Strategic plan survey will be reviewed by the end of the week.
Old Business	There was no Old Business to discuss.	
Public Comments	Cheryl called for a motion. Stephanie motioned to open Public Comment. Bob seconded the motion. Ken reported that train program went well. Audrey reported that the reading programs are going well.	Motion carried unanimously.
New Business - Approval of change of library hours to accommodate National Night Out 2023 (1:00 PM – 9:00 PM)	Cheryl explained why the library hours change is being requested and called for a motion. Gary motioned to approve the change of library hours to accommodate National Night Out 2023 (1:00 PM – 9:00 PM). Bob seconded the motion.	Motion carried unanimously.
Public Comments	Cheryl called for a motion. Stephanie motioned close Public Comment. Ray seconded the motion. There was no discussion.	Motion carried unanimously.

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Trustees Remarks	<p>Bob hoped everyone had a happy 4th of July and wished for all to have a nice rest of their summer.</p> <p>Ray said he'll see everyone in August.</p> <p>Gary told everyone to look out for further information about the Regina Strong 5K, which honors Regina Morgan who passed away from cancer and will benefit cancer research.</p> <p>Stephanie is relaxing after being exhausted. She wished everyone a good summer. Stephanie also said she is looking forward to the parade.</p> <p>Cheryl wished everyone a good summer with better weather.</p> <p>Cheryl mentioned what is on this month's Diversity Events Calendar.</p> <ul style="list-style-type: none"> • July 2 – Thurgood Marshall's Birthday: The day Associate Justice of the Supreme Court and civil rights activist Thurgood Marshall was born • July 6 – 14th Dalai Lama's Birthday: The day that Tibet's leader in exile and Nobel Peace Prize recipient was born • July 6 – Frida Kahlo's Birthday: A well-known Mexican painter, Frida Kahlo, in the 20th century was born on this day • July 18 – Nelson Mandela's Birthday: Nelson Mandela served as South Africa's first black president and was a strong civil rights leader • July 25 – Pioneer Day: This Utah state holiday marks the arrival of LDS church founder Brigham Young to the Salt Lake area • July 26 – Americans with Disabilities Act: This law protects people with disabilities from being discriminated against • 30 July – Al-Hijri: this day marks the start of the Muslim New Year – beginning the prior evening • French American Heritage Month 	
Adjournment	Cheryl called for a motion. Stephanie motioned to adjourn. Gary seconded the motion.	Motion carried unanimously. Meeting adjourned at 6:29 pm.

Submitted by Lisa Mahon, Secretary to the Board