

South Plainfield Library Board of Trustees Meeting Minutes March 14, 2023

Topic	Discussion	Outcome/To Do
Call to Order	The meeting was called to order by President Cheryl Nagel-Smiley at 6:30 pm. President Nagel-Smiley announced that the meeting was held in accordance with the Open Public Meeting Act and as such, proper notice of the meeting was published in the official newspapers, The Observer, The Courier-News and The Home News Tribune. Cheryl wished everyone Happy Pi Day! Cheryl asked everyone to sign the get well card for Mr. Bengivenga.	
Roll Call	Trustees Present: Cheryl Nagel-Smiley, President; Gary Jones, Vice President; Melissa Katsingris, Treasurer; Ray Rusnak, Mayor's Rep; Pio Pennisi, School Rep; Andrew Batshaw; Frank Lemos; Stephanie Wolak. Excused Absent: Robert A. Bengivenga	
Approval of Minutes	Cheryl called for a motion. Gary motioned to accept the minutes from the previous meeting. Stephanie seconded the motion.	Motion carried unanimously with Andy and Pio abstaining from the vote.
Payment of Vouchers	Cheryl reviewed the vouchers (checks # 15005 - #15044 totaling \$46,251.18) and called for a motion. Andy motioned to accept the voucher payments. Melissa seconded the motion. There was no discussion.	Motion carried unanimously.
Expense Report Review	Cheryl reviewed the expense report and called for a motion. Frank motioned to accept the report. Gary seconded the motion. There was no discussion.	Motion carried unanimously.
Cash Receipts Report Review	Cheryl reviewed the cash receipts report and called for a motion. Frank motioned to accept the report. Andy seconded the motion. There was no discussion.	Motion carried unanimously.
Statistical Report Review	Cheryl called for a motion. Melissa motioned to accept the report. Frank seconded the motion. There was no discussion.	Motion carried unanimously.
Director's Report	Linda reviewed her report. Cheryl called for a motion. Gary motioned to accept the report. Melissa seconded the motion.	Motion carried unanimously.
Finance and Budget/ Treasurer's Report	Melissa presented the bank statement. There were no questions.	The statement was accepted.
Buildings and Grounds Report	Cheryl reported that there are no updates at this time.	
Policy Report	Gary reported that there are no updates at this time.	
Personnel Committee Report	Cheryl reported that there are no updates at this time.	
Technology Committee Report	Andy presented his report regarding the old App server that needs to be replaced.	

South Plainfield Library Board of Trustees Meeting Minutes March 14, 2023

Topic	Discussion	Outcome/To Do
Capital Projects Committee	Ray provided an update on: <ul style="list-style-type: none"> • Hand dryers for bathrooms will be installed before May. • Engineers nixed the Gazebo and Shed ideas because of the flood plain where the installation would be. • Initial information gathered by the Committee suggested that adding shade to the playground area might be cost prohibitive. 	Ray will look into: <ul style="list-style-type: none"> • gazebo and shed further. • shade alternatives for playground.
Community Relations Committee	Stephanie reported that there are no updates.	Linda will pick a day in June for the Dedication for Sunnie Randolph
Mayor's Alternate Report	Ray reported that there are no updates.	
Friends of the Library Report	<ul style="list-style-type: none"> • Valentine's Day Tea Cup effort raised \$280. • Museum Passes/Tickets: will continue with Museum of Natural History, Adventure Aquarium, Battleship New Jersey, Newark Museum. • Jenkinson's Aquarium tickets came in. • Stephanie is looking into the Morgan Museum. • Book Sale: <ul style="list-style-type: none"> • Saturday, April 1st will be the main sale day (11 AM - 3 PM) • April 3rd - 5th will be honor system days • Price will be \$1 per book (any type of book) • Judith Krall (Tea Lady) - Victorian Tea Customs event June 3rd; Winter Holiday Customs event December 9th. • Next meeting is on March 30th, will set up for book sale. 	
Schools Report	Pio reported: <ul style="list-style-type: none"> • School district is looking to hire librarians and clerks for school libraries. • Breaking ground on Riley preschool soon (will open in September). 	
Board President's Report	<ol style="list-style-type: none"> 1) Cheryl asked everyone to sign up for the NJSL/NJLTA Trustee Orientation Zoom meeting on March 20th (7 - 8:30 PM). It will cover strategic planning. 2) Cheryl and Linda attended the Freedom of Speech Training. Cheryl said she learned we are doing everything right. 3) Cheryl enjoyed Irish Balladeer's event with singing, dancing and story telling. The Balladeer does events on various cultures. Cheryl wants to book him in October for an Italian Event. 	
Old Business	There was no old business.	
Public Comments	Cheryl called for a motion. Andy motioned to open Public Comment. Pio seconded the motion. Ken Morgan stated things are going ok. There will be a Disney movie presented online this weekend.	Motion carried unanimously.

South Plainfield Library Board of Trustees Meeting Minutes March 14, 2023

Topic	Discussion	Outcome/To Do
New Business - Approval of the replacement of the App Server (\$4,725.49)	Cheryl called for a motion. Melissa motioned to approve the App Server replacement. Andy seconded the motion. There was no discussion.	Motion carried unanimously.
Public Comments	Cheryl called for a motion. Andy motioned close Public Comment. Melissa seconded the motion. There was no discussion.	Motion carried unanimously.
Trustees Remarks	<p>Pio shared that he attended the Read Across America Proclamation event.</p> <p>Ray had nothing to share at this time.</p> <p>Frank told everyone to enjoy Saint Patrick’s Day.</p> <p>Gary had nothing to share at this time.</p> <p>Melissa is looking forward to spring.</p> <p>Andy was sorry his missed the last meeting.</p> <p>Stephanie wished everyone a happy Saint Patrick’s Day.</p> <p>Cheryl wished everyone a happy Saint Patrick’s Day.</p> <p>Cheryl mentioned what is on this month’s Diversity Events Calendar.</p> <ul style="list-style-type: none"> • Girl Scouts started March 12, 1912 • Camp Fire Girls and Boys started March 17, 1910 • March is: Women’s History Month because of International Women’s History Day, March 8 and recognized by UN in 1975. March is Irish American Month designated by Congress in 1991 because of St. Patrick’s Day. He brought Christianity to Ireland in the 5th century. March is also Greek American Month also known as Hellenic and designated because March 25 is National Greek Independence Day • Women’s History Month: honors the role of women in American history • March 8 – International Women’s Day: A day highlighting the political, social, cultural, and economic achievements of women • March 8 – Holi: Hindu holiday that celebrates the winter harvest and onset of spring • March 10 – Harriet Tubman’s birthday (observed): American abolitionist who is well-known for her key role in the Underground Railroad • March 17 – St. Patrick’s Day: feast day of a Catholic saint who inspires cultural and religious celebrations around the world • March 21 – International Day for the Elimination of Racial Discrimination • March 22 to April 21 – Ramadan: the start of Islam’s sacred month — during this time Muslims abstain from eating and drinking from dawn until dusk. 	

South Plainfield Library Board of Trustees Meeting Minutes March 14, 2023

Topic	Discussion	Outcome/To Do
Adjournment	Cheryl called for a motion. Stephanie motioned to adjourn. Frank seconded the motion.	Motion carried unanimously. Meeting adjourned at 7:13 pm.

Submitted by Lisa Mahon, Secretary to the Board